



State of New Jersey  
Department of Human Services  
Division of Medical Assistance & Health Services

# NEWSLETTER

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January 2023 (REVISED April 2023)

**TO:** All Providers - **For Action**  
Managed Care Organizations (MCOs) – **For Action**

**SUBJECT:** Excluded, Unlicensed or Uncertified Individuals or Entities

***This Newsletter Updates Newsletter Volume 26, Number 14, dated September 2016***

**PURPOSE:** To remind providers and MCOs of their responsibility to determine if an individual or entity that they employ or contract with is excluded, unlicensed or uncertified.

**NOTE:** This revised version of the newsletter corrects a phone number on the last page. All other information in this newsletter remains the same.

**BACKGROUND:** Providers and MCOs are responsible for ensuring that any payments received from the State of New Jersey are not for items or services that are directly or indirectly furnished, ordered, directed, managed or prescribed in whole or in part by an excluded, unlicensed or uncertified individual or entity. Excluded individuals or entities are those identified by the State or federal government as not being allowed to participate in State or federally-funded health benefit programs, such as Medicaid, NJ FamilyCare, or Pharmaceutical Assistance to the Aged and Disabled (PAAD).

**ACTION:** Providers and MCOs are required to verify that any current or prospective employees (regular or temporary), contractors or subcontractors, who directly or indirectly will be furnishing, ordering, directing, managing or prescribing items or services in whole or in part are not excluded, unlicensed or uncertified by searching the following databases on a monthly basis:

- State of New Jersey debarment list (mandatory): [https://nj.gov/comptroller/doc/nj\\_debarment\\_list.pdf](https://nj.gov/comptroller/doc/nj_debarment_list.pdf)
- Federal exclusions database (mandatory): <https://exclusions.oig.hhs.gov/>
- N.J. Treasurer's exclusions database (mandatory): <http://www.state.nj.us/treasury/revenue/debarment/debsearch.shtml>
- N.J. Division of Consumer Affairs licensure databases, including all licensed healthcare professionals (mandatory, if applicable): <http://www.njconsumeraffairs.gov/Pages/verification.aspx>

- N.J. Department of Health licensure and certification database, including: Nursing Home Administrators, Certified Assisted Living Administrators, Certified Nurse Aides/Personal Care Assistants, and Certified Medication Aides (mandatory, if applicable): <https://njna.psiexams.com/>.
- Federal exclusions and licensure database (optional and fee-based): <https://www.npdb.hrsa.gov/hcorg/pds.jsp>. Please note that only certain providertypes may access this database. See [www.npdb.hrsa.gov/hcorg/register.jsp](http://www.npdb.hrsa.gov/hcorg/register.jsp) for more information.

Background checks utilizing these databases shall be included in a provider's or MCO's written policies and procedures for preventing and detecting fraud, waste and abuse. The aforementioned requirements shall be mandatory for compliance with Section 6032 of the Federal Deficit Reduction Act, 42 U.S.C. §1396a(a)(68). The State reserves the right either to deny, void or to seek recovery for any services that are directly or indirectly furnished, ordered, directed, managed or prescribed in whole or in part by an excluded, unlicensed or uncertified individual or entity. Further, interest and civil penalties may be assessed in any such recovery. Finally, providers and MCOs discovering any excluded, unlicensed or uncertified individual or entity employed by, or contracting with the provider or MCO must send written notification to the Office of the State Comptroller, Medicaid Fraud Division, P.O. Box 025, Trenton, NJ 08625-0025.

Additionally, if any provider or person discovers fraud and/or abuse occurring in any State or federally-funded health benefit program, they should report it to the Office of State Comptroller, Medicaid Fraud Division hotline at 1-888-937-2835 or web site at <https://www.nj.gov/comptroller/about/work/medicaid/complaint.shtml>.

If you have any questions concerning this Newsletter, please call the Office of the State Comptroller, Medicaid Fraud Division hotline at 1-888-937-2835.

**RETAIN THIS NEWSLETTER FOR FUTURE REFERENCE**